



---

**MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY**  
**Regular Board Meeting Minutes**  
**June 16, 2021**

Mountain Area Regional Transit Authority's Board of Directors held a Regular meeting on Wednesday, June 16, 2021, at 35100 CA HWY 18, Running Springs, CA 92382 and via Zoom teleconferencing.

**OPEN SESSION**

**CALL TO ORDER**

Chairman Miller called meeting to order at 10:30 A.M.

**PLEDGE OF ALLEGIANCE**

Led by Member Shepherd

**BOARD MEMBERS PRESENT VIA ROLL CALL**

James Miller, Chair, 3<sup>rd</sup> Supervisorial District (via Zoom)  
Kyle Schulty, Member, 2<sup>nd</sup> Supervisorial District  
Rodney Shepherd, Member At Large (via Zoom)

**BOARD MEMBERS ABSENT**

David Caretto, Vice-Chair, City of Big Bear Lake  
Alan Lee, Member, City of Big Bear Lake

**AGENCY STAFF PRESENT**

Sandy Benson, General Manager (via Zoom)  
Karen Wentworth, Clerk of the Board  
Sean Gillingham, Financial Analyst (via Zoom)

**OTHERS PRESENT**

John Tubbs II, County Legal Counsel (via Zoom)  
Nancy Strickert, SBCTA (via Zoom)  
Todd Warden, AQMD (via Zoom)  
Michelle Kirkhoff, MK Consulting (via Zoom)

**PUBLIC COMMENT**

No Public Comments

**CONSENT CALENDAR**

Chairman Miller called for any items to be pulled from the Consent Calendar. Member Shepherd made a motion to approve the Consent Calendar, Board Minutes June 16, 2021, and Items 1-4. Member Schulty seconded the motion. Roll Call Vote: The motion passed, absent Vice Chair Caretto, Member Lee.

## **GENERAL MANAGER'S REPORT**

Presented by Sandy Benson

Ms. Benson announced the resignation of Dave Caretto from the Board effective 6/18/2021. The City of Big Bear Lake will appoint a new member to the Mountain Transit Board.

After hearing the update of the Crestline project, Chairman Miller asked about the reason for the additional variance on the Crestline building. Mr. Tubbs asked to receive a copy of the variance application to provide support at the county level.

## **NEW BUSINESS**

### **5. Proposed Non-Represented Employee Salary Schedule**

Chairman Miller called for discussion and a motion. Member Schulty made a motion to approve the Wage & Salary Schedule for Non-Represented Employees. Member Shepherd seconded the motion. Roll Call Vote: Aye: Miller, Schulty, Shepherd. Absent Vice Chair Caretto, Member Lee. The motion passed.

### **6. Board of Directors Stipend Amendment**

Chairman Miller called for discussion and a motion. A motion was made by Chairman Miller to approve amending Mountain Transit's Board of Directors Policy 201 to reflect an increase in the Board Stipend to \$125.00 per meeting effective July 1, 2021. Member Schulty seconded the motion. Roll Call Vote: Aye: Miller, Schulty, Shepherd. Absent Vice Chair Caretto, Member Lee. The motion passed.

### **7. CMAQ Grant Application**

Chairman Miller called for discussion and a motion. A motion was made by Member Shepherd to approve Resolution 2021-003 authorizing the General Manager to apply for and expend CMAQ Grant funds in the amount of \$438,168 for the purchase of a Zero Emissions Bus (ZEB). Member Schulty seconded the motion. Roll Call Vote: Aye: Miller, Schulty, Shepherd. Absent Vice Chair Caretto, Member Lee. The motion passed.

### **8. Section 5311 Funding Projects**

Chairman Miller called for discussion and a motion. Mr. Tubbs clarified that Items 8 and 7 were transposed and corrected in these minutes. A motion was made by Member Shepherd to approve Resolution 2021-007 authorizing the General Manager to execute and file applications for Section 5311 funding projects in the amount of \$309,166 to support Operating Assistance Projects. Chairman Miller seconded the motion. Roll Call Vote: Aye: Miller, Schulty, Shepherd. Absent Vice Chair Caretto, Member Lee. The motion passed.

### **9. Proposed 2021/2022 Operating & Capital Funding Projects**

Chairman Miller called for discussion and a motion. A motion was made by Member Schulty to approve by Resolution 2021-008 the proposed FY21/22 Operating and Capital Budgets. Chairman Miller seconded the motion. Roll Call Vote: Aye: Miller, Schulty, Shepherd. Absent Vice Chair Caretto, Member Lee. The motion passed.

### **10. FY21/22 Meeting Schedule**

Chairman Miller called for discussion and a motion. A motion was made by Member Shepherd to approve the meeting schedule for FY21/22. Member Schulty seconded the motion. Roll Call Vote: Aye: Miller, Schulty, Shepherd. Absent Vice Chair Caretto, Member Lee. The motion passed.

**GENERAL COMMENTS AND ANNOUNCEMENTS**

Administration – None


Board Members – Member Schuly asked Mr. Tubbs if he was aware of any changes/updates in the Brown Act and conducting meetings via Zoom. Mr. Tubbs confirmed the current suspension under the Executive order is still in effect. He further clarified that once the suspension is lifted, meetings will resume as before COVID.

Teleconference meetings are authorized under the Brown Act, the stipulation is the public must be made aware of how to access the meeting.

**ADJOURNMENT**

Chairman Miller adjourned the meeting at 10:57AM.

The next regularly scheduled meeting will be held Wednesday, July 21, 2021, at 10:30 A.M. Location: City of Big Bear Lake, Training Room, Big Bear Lake, CA 92315.

  
Karen Wentworth, Clerk of the Board

APPROVED AT THE July 21, 2021, BOARD MEETING