



MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY
Regular Board Meeting Minutes
January 19, 2022

Mountain Area Regional Transit Authority's Board of Directors held a Regular meeting on Wednesday, January 19, 2022, due to changed circumstances regarding the severity of COVID-19 public emergency, this meeting was approved by the Board of Directors to proceed as a teleconference meeting in compliance with waivers to certain provisions of the Brown Act pursuant to Government Code Section 54953(e) (AB 361), relating to a proclaimed state of emergency and required or recommended social distancing measures. There was no physical location for members of the public to participate. In compliance with the Brown Act, members of the public observed and participated in the meeting via Zoom.

OPEN SESSION

CALL TO ORDER

Chairman Miller called meeting to order at 10:33 A.M.

PLEDGE OF ALLEGIANCE

Led by Chairman Miller

BOARD MEMBERS PRESENT VIA ROLL CALL

Chairman, Jim Miller, 3rd Supervisorial District (via Zoom)
Vice-Chair, Kyle Schulty, 2nd Supervisorial District (via Zoom)
Bynette Mote, Member, City of Big Bear Lake (via Zoom)
Perri Melnick, Member, City of Big Bear Lake (via Zoom)
Rodney Shepherd, Member At Large (via Zoom)

NEW MEMBER INTRODUCTION

Chairman Miller introduced and welcomed, Bynette Mote as a new member of the Board representing the City of Big Bear Lake. Member Mote expressed her commitment to supporting Mountain Transit.

AGENCY STAFF PRESENT

Sandy Benson, General Manager (via Zoom)
Karen Wentworth, Clerk of the Board (via Zoom)
Sean Gillingham, Financial Analyst (via Zoom)
Mary Hickey, Administrative Clerk (via Zoom)

OTHERS PRESENT

John Tubbs II, County Legal Council (via Zoom)
Nancy Strickert, SBCTA (via Zoom)
Todd Warden, AQMD (via Zoom)
Mike Podegracz, CAA (via Zoom)
Bryan Dunaj, RCA (via Zoom)
Judy Bowers, Grizzly (via Zoom)
Ryan Goss, Big Bear Airport (via Zoom)

Board Meeting of February 16, 2022

PUBLIC COMMENT

No Public Comments

CONSENT CALENDAR

Chairman Miller called for any items to be pulled from the Consent Calendar. Chairman Miller requested an error in the minutes adjournment be corrected to reflect the meeting was adjourned by Vice-Chair Schulty. The correction will be made by the Clerk of the Board. Member Mote made a motion to approve the Consent Calendar, Board Minutes November 11, 2021 and Items 1-8. Member Shepherd seconded the motion. Roll Call Vote: The motion passed.

GENERAL MANAGER'S REPORT

Presented by Sandy Benson

Ms. Benson requested the creation of an Adhoc committee to participate in the Traffic Management Plan Meeting Chairman Miller presented a potential Brown Act issue with the other MT Board members also representing the City of Big Bear Lake. Mr. Tubbs II clarified that it would constitute a majority of the MT Board causing a conflict with the Brown Act. Mr. Tubbs stated Chairman Miller can contribute to the overall topics, but not forming any consensus to the Traffic Management Plan Meeting only support Ms. Benson with his expertise in this matter in a seriator meeting.

NEW BUSINESS

9. Brown Act: Assembly Bill AB361 Regarding Teleconferencing

Chairman Miller called for discussion and a motion. Mr. Tubbs provided an explanation of the Bill requirements. The Board would reinvoke AB361 for the January 19, 2022 Board meeting. Member Mote made a motion to approve January 19, 2022 virtual meeting under AB361. Member Schulty seconded the motion. Roll Call Vote: The motion passed.

10. Ruhnau Clarke Architects (RCA) Phase 2 Maintenance Building & Entitlement Phase Additional Architectural Service Agreement

Chairman Miller called for discussion from Ms. Benson, Michael Podegracz, CAA, and Bryan Dunaj, RCA. RCA staff presented an overview of the project's phases as outlined in this agreement. Member Melnick questioned if the Agreement was reviewed by legal counsel. Mr. Tubbs II confirmed the changes that were suggested were made. Member Mote questioned the insurance requirements. Mr. Tubbs II assured the Additionally Insured provision is not necessary for Design Professionals. Chairman Miller referenced the original CEQA study stating it needs to be re-formatted into a mitigated negative declaration the planning commission. Member Schulty suggested a running budget be created by MT Staff to track expenditures for these Projects. Member Schulty made a motion to approve the RCA Phase 2 Maintenance Building & Entitlement Phase Additional Architectural Service Agreement. Member Melnick seconded the motion. Roll Call Vote: The motion passed.

11. Meeting Frequency Schedule of Regular Board Meetings

Chairman Miller called on Member Shepherd to introduce his proposed change in the frequency of the Board of Directors meetings. His suggestion is to hold meetings quarterly or every other month. Discussion followed. Vice-Chair Schulty suggested the General Manager provide a monthly report to update the Board months the Board does not meet. Board members request MT Staff to present a schedule of meeting dates and locations at the February Board meeting. Chairman Miller directed MT Staff to continue this agenda item and bring the requested schedule of meeting dates and locations to the February Board Meeting.

12. **Bylaws Changes for San Bernardino County Supervisorial District Representatives**

Chairman Miller called for discussion and a motion. Mr. Tubbs II provided clarification the Bylaws can only be changed by the Members of the JPA. Ms. Benson asked Mr. Tubbs II for clarification on the process to change the Bylaws. Discussion followed. Chairman Miller summarized action item for Ms. Benson to make changes with the support of other Board members, then send to County Council for review prior to presenting to the City of Big Bear Lake and then to the County of San Bernardino for approval. This agenda item will be continued for a future agenda.

GENERAL COMMENTS AND ANNOUNCEMENTS

Administration – Ms. Benson shared the mention of Mountain Transit in the Auto Club West Ways magazine.
Board Members – Member Shephard changed his email.

ADJOURNMENT

Chairman Miller adjourned the meeting at 11:52A.M.

The next regularly schedule meeting will be held Wednesday, February 16, 2022, at 10:30A.M. Location: City of Big Bear Lake, Training Room, 39707 Big Bear Blvd., Big Bear Lake, CA 92315



Karen Wentworth, Clerk of the Board

APPROVED AT THE FEBRUARY 16, 2022, BOARD MEETING