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**MOUNTAIN AREA REGIONAL TRANSIT AUTHORITY**  
**Regular Board Meeting Minutes**  
**April 20, 2022**

Mountain Area Regional Transit Authority's Board of Directors held a regular meeting on April 20, 2022 at Snow Valley Mountain Resort, 35100 CA Hwy 18, Running Springs, CA 92382 and via Zoom for Public participation.

**OPEN SESSION**

**CALL TO ORDER**

Chairman Miller called the meeting to order at 10:33 A.M.

**PLEDGE OF ALLEGIANCE**

Led by Vice-Chair Schulty

**BOARD MEMBERS PRESENT VIA ROLL CALL**

Chairman, Jim Miller, 3<sup>rd</sup> Supervisorial District  
Vice-Chair, Kyle Schulty, 2<sup>nd</sup> Supervisorial District  
Bynette Mote, Member, City of Big Bear Lake  
Perri Melnick, Member, City of Big Bear Lake (via Zoom)

**ABSENT BOARD MEMBERS**

Rodney Shepherd, Member At Large

**AGENCY STAFF PRESENT**

Sandy Benson, General Manager (via Zoom)  
Karen Wentworth, Clerk of the Board  
Sean Gillingham, Financial Analyst (via Zoom)  
Mary Hickey, Administrative Clerk (via Zoom)  
Eddie Davison, MT Dispatcher/Driver, Employee Recognition

**OTHERS PRESENT**

John Tubbs II, County Legal Counsel  
Nicole Soto, SBCTA (via Zoom)  
Todd Warden, AQMD (via Zoom)  
Ryan Orr, City of Big Bear Lake (via Zoom)  
Laurie Davison, public guest  
Scott Brenenstahl, public guest  
Trevor Davison, public guest

**STAFF PRESENTATION**

Sandy Benson presented Eddie Davison with 1<sup>st</sup> Quarter employee appreciation award.

## **PUBLIC COMMENT**

No Public Comments

## **CONSENT CALENDAR**

Chairman Miller called for any items to be pulled from the Consent Calendar. Member Mote made a motion to approve the Consent Calendar, Board Minutes February 16, 2022 and Items 1-4. Vice-Chair Schulty seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent.

## **GENERAL MANAGER'S REPORT**

Presented by Sandy Benson

Ms. Benson announced Member Shepherd has resigned his position as Member-at-Large effective today due to health reasons. The Clerk of the Board will post for a replacement for the remainder of his term ending 7/1/2023. Discussion included finding potential replacements by the Board Members. All interested candidates' applications will be brought to the June Board meeting for review.

Discussion regarding the need for fewer parking lots for BBMR parking which will streamline the traffic flow. This will be mandatory for MT to better service the BBMR transportation for next winter.

Chairman Miller requested Arizona Pipeline install screening to the chain-link fencing to provide privacy on the side of the residential neighborhoods. Ms. Benson will notify APC.

## **NEW BUSINESS**

### 5. Paid parking shuttle for Music In The Mountains

Chairman Miller called for discussion and a motion. Ms. Benson provided the background for this item. No further discussion. Vice-Chair Schulty made a motion to approve Paid Parking Shuttles service for the Discovery Center's 2022 Summer Concerts. Member Mote seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent.

### 6. First Foundation Bank Line of Credit Renewal

Chairman Miller called for discussion and a motion. Ms. Benson provided the background for this item. No further discussion. Member Melnick made a motion to approve by resolution 2022-004 the renewal of the Line of Credit with First Foundation Bank and authorize the General Manager to sign the contract with First Foundation Bank. Chairman Miller seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent. A point of order to conduct a secondary roll call vote due to Member Melnick not being in a compliant location according to AB-361. Member Mote made a motion to approve by resolution 2022-004 the renewal of the Line of Credit with First Foundation Bank and authorize the General Manager to sign the contract with First Foundation Bank. Chairman Miller seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent. Member Melnick abstained.

### 7. Financial Audit June 30, 2021 – Receive & File

Chairman Miller requested the Clerk of the Board to Receive and File.

### 8. Resolution 2022-002: LCTOP (Low Carbon Transit Operations Program) Certs & Assurances

Chairman Miller called for discussion and a motion. Ms. Benson provided the background for this item. No further discussion. Member Mote made a motion to approve by Resolution 2022-002, to authorize the General Manager to execute and file all applications for LCTOP. Member Melnick seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent. A point of order to conduct a secondary roll call vote due to Member Melnick not being in a compliant location according to AB-361. Vice-Chair Schulty made a motion to approve by Resolution 2022-002, the General Manager to execute and file all applications for LCTOP. Member Mote seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent. Member Melnick abstained.

9. Resolution 2022-003: 2022 FTA Annual Certifications and Assurances

Chairman Miller called for discussion and a motion. Ms. Benson provided the background for this item. No further discussion. Vice-Chair Schulty made a motion to approve by Resolution 2022-003, to authorize the General Manager to execute and file all applications for Section 5311, 5311(F), and/or CMAQ (Congestion Mitigation and Air Quality Improvement Program). Member Mote seconded the motion. Roll Call Vote: The motion passed. Member Shepherd absent. Member Melnick abstained.

**GENERAL COMMENTS AND ANNOUNCEMENTS**

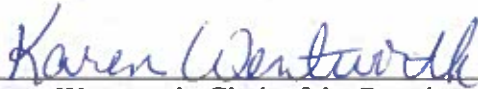
Administration – S. Benson announced MT staff is attending the CalAct Conference. Also, she will be on vacation 5/4/22 through 5/14/22.

Board Members – Member Mote announced she presented to Big Bear Lake City Council to provide financial support for updating and expansion of MT Bus Stops in the City.

**ADJOURNMENT**

Chairman Miller adjourned the meeting at 11:06 A.M.

The next regularly scheduled meeting will be held Wednesday, June 15, 2022, at 10:30A.M. CHANGED  
Location: City of Big Bear Lake, Training Room, 39707 Big Bear Blvd., Big Bear Lake, CA 92315



Karen Wentworth, Clerk of the Board

APPROVED AT THE June 15, 2022, BOARD MEETING